Rec #	Recommendation	Comments	Date
1	**Greater coordination within the council and between partners is required, building upon examples of good practice. The WSP should be developed with input from partner organisations.**	Agreed. Can use the Brighton and Hove Resilience Forum to do this. This group contains all category 1 responders and major local employers.	Meeting to be arranged summer 2010
	All relevant services should have regularly updated snow resilience plans that feed into the WSP.	Agreed. Will form part of the Business Continuity review now being carried out which will specify high risks	In progress
3	**A review of gritting routes is made on an annual basis. This review should be undertaken with partners and take into account the needs of priority services. This review should also take into account health statistics to identify problem areas not already on gritting routes.**	Agreed. Will utilise information from the Resilience Forum and will also engage with specific partners on more complex issues e.g. health statistics or how best to service outlying bus routes that may need alternative routing during extreme conditions.	Hoping to appoint a project officer by mid June to lead on this work. Consultation complete by 1 November but if major changes to gritting routes are required this will require introduction of additional resources including staff time, route re-mapping, IT/GPS technology and possibly additional vehicles. Therefore timescales for actual change may be longer

4	**Building upon action taken during the severe weather events policies and procedures regarding the temporary transfer of staff to support specific services in the event of snow should be agreed across the council and wider public sector. Lists of staff available to support other services should be compiled, for example call centre capacity needs to be enlarged during periods of prolonged snowfall to deal with the**	Agree in principle although further work needed corporately across the council. This is already being investigated within Sustainable Transport, Cityclean and Cityparks. Bringing in additional staff across the council will require a greater level of co-ordination and may need HR involvement & Communications to make arragements with unions, etc. To preplan staff redeployment during severe winter weather will require a strategic corporate decision. Will also need to	In progress - being undertaken within existing resources for council teams with lead roles in winter e.g. Environment, Business Continuity and Adult Social Care.
5	**Schools closure policy in the event of snow should be clarified and then communicated to all parents.**	Schools have been issued with guidance on emergency closure and been provided with a model letter to send to parents if snow/closure is likely.	Completed
6	**Consideration needs to be given to communication with the public both during and prior to snow events:**	Agreed. Please see the evidence submitted to the scrutiny investigation on communications.	

6a)	**Regular updates during periods of severe weather are required, thought needs to be given as to how this occurs if staff cannot reach their place of work.**	Agreed - we are already doing this regularly this and the communications team was congratulated verbally during the scrutiny review more than once for its regular internal updates. Work in the future will fundamentally involve the use of regular 'bulletins' on the Wave and website but will also include an email issued to all managers to cascade to their teams. The Emergency Staff Advice Line can also be put in use. Communications for staff who are not able to access	Ongoing
6b)	**Use of social media should be expanded as it allows for frequent updates to reach large numbers of people. People should be directed towards the website for information.**	Agreed - we are already doing this with considerable success. Indeed the council's use of social media during the recent snow crises was highlighted as best practice in I&DeA's recent 'Local by Social' report and Socitm's "Twitter Gritter" report. It was also praised by the national Government. In the future, we will make full use of the major social media technologies, including interacting with well-read blogs, posting information on micro-blogging site and social networking sites and	Ongoing
6c)	**City News in the autumn should contain information of what to do during severe cold weather.**	Agreed. We will publish a winter service special informing residents how the local public sector is preparing and how residents and businesses can also make preparations in advance of any cold weather.	Autumn 2010

6d)	**Clear legal advice regarding liability for clearing snow from the pavement should made widely available.**	Agreed - we will deploy the 'Shovel, Sweep, Salt' message again as part of a mini-campaign *well in advance* of any predictions of severe weather. Note: during the last weather crisis, this message appeared in the headline of the front page of the city's major news medium, the Argus - which is the ultimate goal of media message placement during an emergency.	Prior to any forecast of severe cold weather
6e)	**Discussions should be held with the CVSF and other third sector organisations so that information could be passed on to residents prior to or during severe weather to reassure, inform and mobilise them.**	Agreed.	By 1 November 2010
7	**There is a need to support local residents in being able to grit roads not on gritting routes. Gritting points should be established and marked where grit will be dropped off by the council when required. The panel felt investing in extra gritting bins would not be cost-effective.**	Agreed - but with additional clarification that this will only take place where severe and prolonged snowfall is expected rather than for snowfall which is predicted to melt rapidly or is fairly light.	By 1 November 2010

8	**A new fleet of gritting vehicles is required and the panel support the agreed allocation of funds for this; in future vehicles should be replaced on a rolling-programme and reviewed more frequently than every 10 years. Adequate staff time should be given to research the best available vehicles.**	Agreed. Market research into new gritting vehicles currently in progress. Due to research requirements and procurement timescales, not possible to have new vehicles in place by beginning of this winter season but work will proceed as quickly as possible. Any fleet replacement across the council should look at increasing the number of 4 wheel drive vehicles. Will also investigate purchase of a machine for pavement gritting.	Replacement gritter fleet by 1 November 2011. Other vehicle replacement as and when required within individual services
9	**A covered salt barn at the Hollingdean Depot would be of benefit. This should be prioritised as part of any future upgrades to the Depot.**	Agreed. Discussions regarding redevelopment for Hollingdean Depot are due to start soon and the winter service requirements are already logged for consideration. In the meantime, Network Management are exploring the possibility of utilising some space at one of West Sussex County Council's depot but salt would only be covered by tarpulin and would still therefore have a limited storage life.	Long term - dependant on Depot redevelopment timescales
10	**There should be investment in relatively inexpensive equipment such as shoe adaptors for priority council staff to enable them to work during severe snow events.**	Managers of services that require staff to work outside in such conditions should include this in any business continuity reviews.	In progress for Network Management & Cityclean